

UNITED STATES DEPARTMENT OF THE INTERIOR
MINERALS MANAGEMENT SERVICE
GULF OF MEXICO OCS REGION

NTL No. 2004-G08

Effective Date: April 21, 2004

NOTICE TO LESSEES AND OPERATORS OF FEDERAL OIL AND GAS LEASES IN THE
OUTER CONTINENTAL SHELF, GULF OF MEXICO OCS REGION

This Notice to Lessees and Operators (NTL) supersedes NTL No. 2003-G13 dated July 28, 2003. It provides guidelines for flaring and venting approvals and updated personnel contacts.

Flaring and Venting Approval Guidelines

You should contact the Rate Control Section to conduct business concerning 30 CFR 250, Subpart K, and to make oral requests on routine short-term flaring and venting under 30 CFR 250.140. Operators must document oral flaring and venting approvals in writing and send them to the Rate Control Section within 72 hours. An email or facsimile transmission will satisfy this documentation requirement. Note that Minerals Management Service District Offices are not authorized to approve flaring or venting.

Whenever possible, please make requests during normal working hours (7 a.m. to 5 p.m., Monday through Friday). In the event of an evening or weekend emergency, you may contact the individuals listed below by dialing their office phone number and pressing 0# during or after the voice mail message. Pressing 0# will forward your call to the employee's home or cellular telephone. If you are unable to reach an individual, please leave a message on their voice mail so your call can be returned.

Rate Control Section Address and Telephone Numbers

Office Address: 1201 Elmwood Park Boulevard (MS 5330)
New Orleans, Louisiana 70123-2394
E-mail Address: rate.control.unit@mms.gov
FAX Number: (504) 736-5754

Contact names and telephone numbers of personnel who can respond to your requests are:

Emile Simoneaux, Petroleum Engineer

Office: (504) 736-2872

Cell: (504) 914-2329

Joan Lowenhaupt, Petroleum Engineer

Office: (504) 736-5715

Michelle Uli, Petroleum Engineer

Office: (504) 736-2747

Richie Baud, Unit Supervisor

Office: (504) 736-2480

Ronald Bowser, Section Chief

Office: (504) 736-2640